



कोटा विश्वविद्यालय, कोटा **UNIVERSITY OF KOTA**

State University recognized by UGC under sections 2(f) & 12(B) of the UGC Act, 1956

Maharao Bhim Singh Marg, Kota (Rajasthan)-324005

## **Admission Policy 2023-2024**

(Applicable on the Admissions for the Academic Session 2023-2024)

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*Keshav*  
प्राचार्य  
केशव महाविद्यालय अटल  
जिला बारां ( राज. )

# 1. Admission Notification for Academic Session: 2023-2024



# UNIVERSITY OF KOTA, KOTA

(A State University recognized by UGC under sections 2(f) & 12(B) of the UGC Act, 1956)  
Maharao Bhim Singh Marg, Kota (Rajasthan)-324005, INDIA

[www.uok.ac.in](http://www.uok.ac.in)

## Online Admission 2023-2024 (Notification 01/2023)

Faculty of Science	Intake	Duration	Contact Persons for Course Inquiry	
• Bachelor of Pharmacy	60	8 Sem.	Sh. Bhanu Pratap Singh	88529-45582
• B.Sc. (Hons. Course) Physics	30	6 Sem.	Dr. Saurabh Dalela	95493-13661
• B.Sc. (Pass Course) Mathematics Group	30	6 Sem.	Dr. Ghanshyam Sharma	94147-87629
• B.Sc. (Pass Course) Biology Group	30	6 Sem.	Dr. Shweta Vyas	94604-27477
• Integrated MCA	30	10 Sem.	Dr. K.K. Sharma	94686-68776
• M.Sc. Physics	40	4 Sem.	Dr. N.L. Heda	93521-32940
• M.Sc. Chemistry (Specialization in Inorganic, Organic, Physical, Analytical & Industrial Chemistry)	60	4 Sem.	Dr. Sushil Kumar Sharma	94135-61491
• M.A./M.Sc. Mathematics	30	4 Sem.	Dr. Sulakshana Bajaj	97846-02999
• M.Sc. Botany	30	4 Sem.	Dr. Mridula Khandelwal	93142-49123
• M.Sc. Zoology	30	4 Sem.	Dr. Smriti Johari	94133-51033
• M.Tech. Solar Energy	10	4 Sem.	Dr. Namrata Sengar	94130-07690
• Master of Computer Applications (MCA)	60 (30 Govt.+30 SFS)	4 Sem.	Dr. P.C. Gupta	96493-55857
<b>Faculty of Life Science</b>				
• M.Sc. Biotechnology	25	4 Sem.	Dr. Pallavi Sharma	94605-68700
• M.Sc. Microbiology	25	4 Sem.	Dr. Pallavi Sharma	94605-68700
• M.Sc. Wildlife Sciences	20	4 Sem.	Dr. Ranjana Gupta	90019-17299
• PG Diploma in Reptilian Science	10	2 Sem.	Dr. Ranjana Gupta	90019-17299
<b>Faculty of Social Science</b>				
• Master of Social Works (MSW)	20	4 Sem.	Dr. Vikrant Kumar Sharma	79763-33587
• M.A./M.Sc. Geography	20	4 Sem.	Dr. J.P. Sharma	94608-22677
• M.A. Public Administration	20	4 Sem.	Dr. Vikrant Kumar Sharma	79763-33587
• M.A. Economics	20	4 Sem.	Dr. K.R Chaudhary	87644-44474
• M.A. History	20	4 Sem.	Dr. K.R Chaudhary	87644-44474
• M.A. Heritage, Tourism, Museology & Archaeology	20	4 Sem.	Dr. K.R Chaudhary	87644-44474
• Certificate in Tourist Guide	25	1 Sem.	Sh. K.R Chaudhary	87644-44474
<b>Faculty of Arts</b>				
• M.A. Drawing & Painting	30	4 Sem.	Dr. Shalini Bharti	9829078694
• M.A. Indian Music (Vocal)	20	4 Sem.	Dr. Roshan Bharti	9119146111
• M.A. Hindi	20	4 Sem.	Dr. Sunita Joshi	8619071208
• M.A. English	20	4 Sem.	Dr. Jatinder Kohli	8209897854
<b>Faculty of Commerce &amp; Management</b>				
• Master of Commerce (M.Com.)-Accounting & Finance	20	4 Sem.	Dr. Meenu Maheshwari	94610-73979
• Master of Commerce (M.Com.) - Business Administration	20	4 Sem.	Dr. Anukrati Sharma	0744-2471018 81049-36436
• Master of Business Administration (MBA)	60 (30 Govt.+30 SFS)	4 Sem.	Dr. Pragya Dheer	93094-01691
• MBA International Business	30	4 Sem.	Sh. Ashish Asopa	8209179936
• MBA Hospital Administration	30	4 Sem.	Sh. Ashish Asopa	91080-18001
<b>Faculty of Education</b>				
• Master of Physical Education (M.P.Ed.)	40	4 Sem.	Dr. Vijay Singh	94142-86963
• PG Diploma in Yoga and Naturopathic Science	40	2 Sem.	Dr. Vijay Singh	94142-86963
<b>Faculty of Law</b>				
• Master of Laws (LL.M.)	40	4 Sem.	Sh. Vikash Kumar Jain	88900-56884

### HOW TO APPLY

Apply on "Online Admission Portal" available at University website: "[www.uok.ac.in](http://www.uok.ac.in)"

### Important Instructions

- Read all the instructions carefully given in Admission Policy and Online Admission Portal available at [www.uok.ac.in](http://www.uok.ac.in).
- For admission related updates please visit "Online Admission Portal" regularly.

preference filled by the candidate. If preferences filled by students to get admission for a specialization will more than availability of seats, then merit list shall be prepared to give the admission.

- 4.38 As per the State Govt. Notification No. P.12 (22) Finance / Tax / 10-98 Dated 09-03-2010 and a subsequent letter (No. F.7 (39) / Pub / 10 / 5099-513 Dated 10-04-2010) Registration & Printing Department, Govt. of Rajasthan, stamp duties on affidavits is exempted and shall not be taken from the student to take admission or for scholarships.
- 4.39 As per the State Govt. letter No. F.15(1) AR / Gr-1 / 2014 Dated 24/11/2014, self-attested affidavits and required supporting documents shall be acceptable.
- 4.40 **Jurisdiction of court cases:** All court cases shall be subject to the jurisdiction of Kota only.
- 4.41 Ragging being a social evil and a criminal offence is strictly prohibited in the campus.
- 4.42 75% attendance is compulsory for appearing in the University examination.
- 4.43 For any case which is not covered in the admission guidelines, the decision taken by the University shall be final.

## 5. Reservation Criteria:

- 5.1 Reservation for SC/ST/OBC/PH/Kashmiri migrant candidates shall be as per Government of Rajasthan policy / as per direction of Hon'ble High Court of Rajasthan / Supreme Court of India.
- 5.2. As per the notification of the DOP, Govt. of Rajasthan vide letter No. F.1(7)/DOP(A-II)/2017 Jaipur, dated 21-12-2017, reservation for More Backward Classes (MBC) will also be given during the admission in various programmes in the University campus.
- 5.3 OBC / MBC related certificate is issued by the authorized officer one time only but certificate related to non-creamy layer status under OBC is valid for one year only. If the candidate is related non-creamy layer or is not considered under the creamy layer for forthcoming years continuously then a self-attested undertaking shall be given by the candidate. This may be done only for three years (Order No. F 11 ( ) R & P / DSJE / 12 / 7376-409 Dated 24-01-2013)
- 5.4 Reservation criteria for SC/ST/OBC/MBC/PH/EWS candidates shall be as given below:
- 5.4.1 54% of the total number of seats in each course in the Faculties of Arts, Commerce, Education, Law, Science, Social Sciences, etc. (including honors, certificate / diploma course, if any, in all these Faculties) shall be reserved in each Department / Programme for NATURAL BORN sons / daughters of parents belonging to Scheduled Castes (16%), Scheduled Tribes (12%), Other Backward Classes (OBC)-Non creamy layer (21%) and More Backward Classes(MBC)-5%. MBC is also included in the 21% of the Other Backward Classes (OBC)-Non creamy layer.
- 5.4.2 Apart from the reservation of SC, ST, OBC, MBC category, 10% reservation shall be given to the economically weak students of EWS of the general category as per the directions and guidelines of the State Govt.
- 5.4.3 In compliance of the order of the Govt. of Rajasthan vide letter No. प. 18(2)शिक्षा-4 / 2014 पार्ट दिनांक 05.11.2019, following concession shall be given in the admission from the academic session 2023-24 and onwards till further orders to the wards of Kashmiri Migrants as well as Kashmiri Pandits / Kashmiri Hindu Families (Non-Migrants) living in Kashmir valley:

- (i) Relaxation in cut-off percentage up to 10% subject to minimum eligibility requirement.
- (ii) Increment in intake capacity up to 5% course wise.
- (iii) Reservation of at least one seat in the merit quota in technical/professional institutions.
- (iv) Waiving off domicile requirements for Kashmiri migrants only. Kashmiri Pandits / Kashmiri Hindu Families (Non-Migrants) living in Kashmir valley need domicile certificate.

5.4.4 Seat matrix for the total seats (intake) for reserved categories and total remaining seats under un-reserved (UR) category is given below:

S. No.	Intake / Total No. of Seats	Seats for Reserved Categories					Remaining Seats Open for ALL CATEGORIES under Un-reserved (UR) Category	Wards of University Employee (1 Additional Seat on Intake of 20)	EWS** (10% Additional Seats)	Wards of Kashmiri Migrants / Kashmiri Pandit (5% Additional Seats)
		SC (16%)	ST (12%)	OBC (21%)	MBC* (5%)	Total Seats for Reserved Categories				
1.	10	2	1	2	--	5	05	--	1	--
2.	20	3	2	4	1	10	10	1	2	1
3.	25	4	3	5	1	13	12	1	3	1
4.	30	5	4	6	2	17	13	2	3	2
5.	40	6	5	8	2	21	19	2	4	2
6.	50	8	6	11	3	28	22	3	5	3
7.	60	10	7	13	3	33	27	3	6	3

**Note:**

- \* As per the office order vide letter No.: P.7(1) DOP / Ka-2 / 2019 Dated 28/02/2019, MBC is also included in the OBC (Non-creamy layer) and 5% reservation shall also be given to MBC separately.
- \*\* Additional 10% reservation on total intake will be given to the students of EWS as per the office order of Department of Personnel (Ka-2), Govt. of Rajasthan P.7(1) DOP / Ka-2 / 2019 Dated 22/02/2019 and Department of Education (Gr-4) P.18(2) Edu-4 / 2014 Reservation Dated 07/03/2019.

5.4.5 Five percent (5%) of the total number of seats in each category and each course in the faculties specified above shall be reserved for physically handicapped candidates as defined by the Department of Empowerment of Persons with Disabilities in the Ministry of Social Justice & Empowerment, Govt. of India. 3% additional marks will be given to the physically handicapped candidates only for providing eligibility not for giving higher rank in the merit list.

5.4.6 Admission to the transgender candidate shall be given additionally on minimum pass marks.

**5.5 Seats and Fee for University Employees / Wards**

**5.5.1 Seats for University Employee / Wards**

Super numeral seats in each course (excluding B.Pharm. programme) run by the University Teaching Departments shall be reserved for the University employees (teachers, officers and non-teaching staffs), employee's spouse / son or daughter. These additional seats shall be in addition to the total number of seats allotted in that particular course. The admission under this reserved category shall be made on the basis of merit of applicants under this category. One additional seat shall be reserved for the University wards having 20 seats per course. In case of 40 seats, 2 seats shall be reserved for the University employees/wards. This reservation would also be applicable for admission to those courses where university entrance examination is conducted. However, this reservation would not be applicable for admission to those courses where state level entrance test examination is conducted. In case of equal marks obtained by two or more candidates after calculating the merit, preference shall be given to non-income tax payers.

- 5.5.2 Other than 10% additional EWS quota, admissions will be given in the B.Pharm. programme within the limit of the 60 seats by following the PCI norms/guidelines strictly. No additional seat will be reserved for the University's employees and their dependents. Maximum 03 seats (01 seat on 20 intake) under "University's Employee and their Dependents Category" will be filled by the University's employees and their dependents in their respective categories by giving priorities to them in the admission of the B.Pharm. programme. Further, the fee of the University's employees and their dependents will be exempted as per the office order mentioned at Point No. 5.5.3 of the University Admission Policy.
- 5.5.3 Fee for University Employee / Wards:  
In compliance of the University order vide letter number F-3 ( ) / Estt. / UOK / 2018 / 4539-50 Dated 23/08/2018 regarding exemption in the admission fee for the University's employee and their dependents (husband/wife, unmarried son/daughter, widow/abandoned daughter), it was resolved that the admission fee shall be exempted, only local fund and caution money shall be taken from the University's employees / University employees' wards as per above-mentioned University order
- 5.6 Relaxation to the Son/Daughter of Shaheed in service (Defense service) and Wards of Military personnel will be given as per the University rule.
- 5.7 Albino candidates will be given a concession of 10 marks.
- 5.8 Any change in the reservation policy as notified by the State/Central Govt. shall be applicable with immediate effect.

## 6. Concession, Relaxation & Weightages:

- 6.1 In calculating the merit for admissions in various courses running in the University campus for academic session 2023-2024, the concession, relaxation, and weightage will be applicable as decided by the Commissionerate, College Education, Government of Rajasthan in its Admission Policy 2023-2024.
- 6.2 As per the resolution No 03 of the CAC meeting held on 16.05.2022, in addition to the games listed in the Government of Rajasthan Admission Policy 2023-2024, the games approved by the University Sports Board, shall be the part of admission policy of the University to give appropriate weightages.
- 6.3 If any ambiguity will be in games and sports certificates and/or quota for the same, the comments will be taken from the Asstt. Director, Department of Physical Education of the University or appropriate committee.
- 6.4 In all the matter related to sports and games, admission shall not be given to the students without link certificate and Asstt. Director, Department of Physical Education will verify such types of documents prior to give the admission in any programme running in the University campus.
- 6.5 Concessions for the students from the Asam / wards of Kashmiri migrants will be applicable as notified by Department of Higher Education, Ministry of Human Resource Development, Government of India.
- 6.6 For Defense Personnel / CAPF:

S. No.	Achievement	Concession
1.	Son/Daughter of Shaheed in service (Defense Service).	Admission on minimum passing marks.
2.	Wards of military personnel or the wards of Ex-Army men not paying income-tax.	Weightage of 3% the total aggregate of marks